

**Fegley, Robert**

**From:** Watkins, Stephen  
**Sent:** Tuesday, December 03, 2013 4:09 PM  
**To:** Fegley, Robert  
**Subject:** FW: Schedule for ORD Quality System Assessment Interviews at Ronald Reagan Building;  
12/4/13  
**Attachments:** 2013\_ORD QSA E Briefing\_112613.docx ?

Hi Bob,

Just as FYI, I'll be meeting with a small team from OEI tomorrow as part of an overarching Quality Systems Audit of ORD carried out by OEI. It's nothing to worry about, and basically I won't have much to say because outside of fracking, OSP doesn't generate scientific data and there isn't a large role for QA. (Outside of HF, I participate on QA calls, review QA review forms for infrequent contracts to support regional and tribal meetings—usually packages from Monica and Susan Peterson, and deal with the infrequent IQG requests). I'll explain this to the team and answer any questions they have. I'll also explain the QA system for the HF work, but I don't think they'll focus on that too much.

In light of the delay in getting Lek's signature on the tire crumb IQG response, and the fact that we used to be able to decide here in ORD who should sign the responses, I'm considering asking the OEI team if we can go back to the old system where we could decide who is the most appropriate signatory and run it by them. I think OEI asks for the AA's signature because they don't understand our management structure and just want someone at the highest tier. I think for this tire crumb letter, Bob K could have signed off on it, or even the NERL director.

Regarding the status of the tire crumb response, Lek was going to run it by the Administrator's office team at the SES meeting today or tomorrow. I guess he's worried about sending out things that later bring on outside criticism. OEI's AA keeps the Administrator abreast of the IQG challenges, but better safe than sorry. OEI sent an email to PEER today telling them that a response will be coming soon. So, things are OK there.

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**From:** Johnson, Lora  
**Sent:** Tuesday, December 03, 2013 2:45 PM  
**To:** Dannel, Mimi; Heckman, Deborah; Watkins, Stephen; Doyle, Laura; Holloman, Vincia; Blume, Louis; Kirby, Kevin  
**Subject:** Schedule for ORD Quality System Assessment Interviews at Ronald Reagan Building; 12/4/13

Hello All,

Hope this schedule works for everyone. I've attached the in-briefing summary provided by Vinnie last week. Although I will not be participating directly in any of these interviews, please let me know if I can be of any assistance tomorrow.

**Wednesday, December 4, 2013 – OSIM/OSP/OPARM – Lora Johnson, Scheduler**

Stephen Watkins will be the on-site contact at the Ronald Reagan Building; RRB 51174 phone 202.564.3744

Time	Interviewee/Topic
10:30-11:15 am	Laura Doyle, STICS coordinator RRB 51181 phone 202.564.2078
Noon-12:45	Deborah Heckman/ ORD Policy and Proecedure Manual/FMFIA Letter/QA Risk Assessment RRB 41190 phone 202.564.7274

1:00 – 1:45 pm	Mimi Dannel, ORD Clearance Process RRB 51136 phone 202.564.9944
2:00 – 2:45 pm	Steve Watkins, Office of Science Policy QA RRB 51174 phone 202.564.3744

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